

ADVANTAGES OF PARTICIPATING IN THE CIVIL CITATION PROGRAM:

- No arrest record
- Youth are held accountable
- Youth learn the consequences of their actions
- Youth “pay back” the community
- Youth are given a second chance
- Youth receive immediate intervention

REFERRAL SOURCES FOR CIVIL CITATION CLIENTS

Referrals may be made to any local agency that offers services to assist clients.



SERVICE LOCATIONS

Franklin County Human Services Center
(Co-located with Franklin's Promise)
192 14th Street
Apalachicola, FL 32326

Gadsden County Human Services Center
(Co-located with Big Bend Community Based Care)
305 W. Crawford Street
Quincy, FL 32351

Jefferson County
(Co-located with Apalachee Center)
1996 South Jefferson Street
Monticello, FL 32321

Liberty County
(Co-located with Liberty County High School)
12592 NW Myers Ann Street
Bristol, FL 32321

Wakulla County Human Services Center
(A component of DISC Village, Inc.)
85 High Drive
Crawfordville, FL 32326

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DISC Village, Inc.

Civil Citation Program



536 Appleyard Drive
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Web: www.discvillage.com



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Intervention Services Director

WHAT IS THE CIVIL CITATION PROGRAM?

The Civil Citation Program, derived from Florida Statutes 985.12 (2011), is administered by DISC Village, Inc. Implemented in April 1996, this program offers early intervention, counseling, education, and other appropriate community resources to divert qualified juvenile misdemeanor offenders from the juvenile justice system. The Civil Citation Program works with other Community Partners in the effort to reduce juvenile crime, and to provide services for at-risk youth.

WHO IS ELIGIBLE TO PARTICIPATE?

Any juvenile who commits a misdemeanor or violates a county or municipal ordinance and has no prior arrests or juvenile sanctions is eligible for the Civil Citation Program. Youth must reside in Circuit 2. Both the child and the parent/legal guardian must agree to participate in the program and abide by the rules of the supervision process. **The Law Enforcement Officer has the discretion of issuing a civil citation or arresting the child.**

WHO IS INELIGIBLE FOR THE PROGRAM?

The juvenile is not eligible when they have had a previous arrest history or has previously completed juvenile sanctions; is charged with a felony; if the current offense requires restitution; or if they reside outside of Circuit 2.

WHAT ARE THE REQUIREMENTS OF THE PROGRAM?

The Law Enforcement Officer issues the Civil Citation at the scene, giving the juvenile seven (7) calendar days to contact the program office to schedule an appointment for the initial assessment. A parent or legal guardian must accompany the child to the assessment.

The issuing officer will designate the number of community service hours to be completed, which will not exceed 50 hours. The Intervention Coordinator/Case Manager will assist in determining where the juvenile will complete the hours and set a due date. The Law Enforcement Officer will also inform the client that additional sanctions and/or services may be assigned by the Civil Citation Program. The client must complete the hours and any additional sanctions/services to be considered successful.

SERVICES PROVIDED BY THE PROGRAM

- Evidence-based G.A.I.N. Assessment
- Treatment Recommendations and Referrals
- Case Management Services
- Chemical Education Groups
- Urinalysis Testing
- Youth Education Shoplifting Packet
- Anger Management Group
- Life Skills Group
- Choices Group
- Teen Intervene

WHAT HAPPENS IF A JUVENILE DOES NOT ABIDE BY THE RULES OF THE PROGRAM?

If the juvenile fails to successfully complete their assigned sanctions/services for any reason, or if they are charged with another crime while they are in the program, he/she will be arrested for the original offense and transported to the Juvenile Assessment Center for processing. The State Attorney's Office will then evaluate the need to pursue further legal action to address the initial Civil Citation.



WHAT WILL THE JUVENILE'S LEGAL RECORD BE AFTER COMPLETING THE PROGRAM?

Upon successful completion of the Civil Citation Program, the juvenile's record will be closed out of the Juvenile Justice Information System Prevention Web. The citation will remain on the Prevention Web as a Civil Citation.